



Relay For Life

Captains
meeting

THANK YOU FOR STEPPING
UP TO REPRESENT YOUR
TEAM!

Agenda

1. Review important dates
2. Registration instructions
3. Fundraising

Welcome!!

- ▶ Please make sure you sign in!
- ▶ Please also fill out all team member information on the paper on your desk & turn in to me at the end of the meeting 😊

Role of Captains

- ▶ **CHECK your school email**
- ▶ **Plan** fundraising events
- ▶ **Register** your team
- ▶ **Assist** with registering survivors/caregivers
- ▶ **Hand in** luminary forms
- ▶ **Turn in** fundraising money
- ▶ **Schedule** chaperones



Important Dates

Date	What is due?
Today- Thursday, February 13 th - Friday, February 28 th	*Registration window
Tuesday, March 17 th	Captains meeting
Tuesday, April 21 st	Chaperone schedule due*
Tuesday, May 12 th	Fundraising money due (average of \$50 per person)*

*** = Please note that these three deadlines must be met in order for your team to participate in Relay. Missing ANY of these deadlines will eliminate your team from participation in the event.**

Registration Step 1 – Finding the Website



[www.cbsd.org/
relayforlife](http://www.cbsd.org/relayforlife)

American Cancer Society Relay for Life of Central Bucks Middle Schools

Thousands of Central Bucks students and community members have participated in Relay for Life since our inception in 2004. Together, these individuals have raised over four million dollars in the fight against cancer, consistently ranking our event among the top fundraising youth events in the country. We hope that you will join us again on Saturday, May 18, 2019.

Questions? Contact [Michelle Ball](#) and [Zach Sibel](#)
District Relay For Life Chairpersons

[Register Here!](#)

[Make a Donation!](#)

Click
here!



Registration Step 2 – Signing Up



Relay For Life of Central Bucks Middle Schools

\$0 of \$150,000 goal

Register

Donate

Join

Share

Select "Register"

Registration Step 3 – Signing Up

Relay For Life of Central Bucks Middle Schools

Please join us this year as we celebrate seventeen-year fundraising total of over 3.7 million dollars!

Location

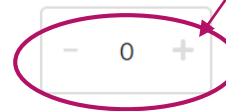
Tohickon Middle School, Old Easton Road, Doylestown, PA, USA

[View Map](#)

Change to **+1**

Student

Free

Survivor/Caregiver

Free

Registration Step 4 – Signing Up

24:47 Your selection is reserved for 25 minutes

Buyer Information

First Name *

Last Name *

Email Address *

Relay For Life of Central Bucks Middle Schools
Saturday, May 16th 2020
10am - 2pm

Summary

Student	\$0.00
Subtotal	\$0.00
Total	\$0.00

Input all required information and scroll down to select "continue"

use your cbsd e-mail

Registration Step 4 – Signing Up

This ticket option requires fundraising. Please provide a valid email address to create a fundraiser

Fundraise as Team

+ Add Participant

Checkout

**Input all
required
information
and scroll
down to
select
“Fundraise as
a Team”**

Registration Step 5 – Creating a team

Please select an option below *

- Join a Team
- Create a Team

**CAPTAIN-
create a
team**

**Type in team name starting with “Holicong”
Then click “checkout”**

Registration Step 5 – Joining a team

Please select an option below *

- Join a Team
- Create a Team

**Team
Members-
Join a
team**

**Type in team name starting with “Holicong”
Then click “checkout”**

Registration Step 6 – Registration complete!



Congrats! Time to start fundraising!

Personalize your campaign page and share with your entire network

[Go To Campaign](#)

Order Number: OFF1F0AE1758

Your order is complete. Soon you'll receive a confirmation email containing your order details.

Student	\$0.00
<hr/>	
Total	\$0.00

**Select
"Done"**

Registration Step 7 – Parent Permission Slip

- ▶ Your parents will receive an e-mail within the week from Ms. Michelle Ball at Tohickon. This e-mail will contain the parent/guardian permission slip. Please print out this form and have your parent/guardian **sign & fill out**.

Registration Step 8 – Registration Fee

- ▶ There is a **\$10 registration** fee for all participants.
- ▶ Please collect **\$10 cash or check** (*made out to the American Cancer Society*) from each team member.

Registration Step 9 – Permission slip & \$10 registration fee collection

- ▶ Please collect all signed permission slips & \$10 registration fee from all team members.
- ▶ Once you have collected EVERYTHING, please organize your paperwork and money and turn into Señora Kincus in Room 220

Registration Step 9 – Permission slip & \$10 registration fee collection

Online registration will close on Friday, February 28th. All team members must be registered online by this day or they will not be able to participate.

All paperwork and money is due no later than Monday, March 2.

Fundraising

- ▶ School fundraising (raffles, collecting donations, selling food/drinks, etc. is **NOT ALLOWED**)
- ▶ Fundraising ideas:
 - ▶ Car wash
 - ▶ Partner with a local business
 - ▶ Bake sale
 - ▶ Letter writing
 - ▶ Online Donations through ACS
 - ▶ Contact relatives
 - ▶ Luminarias

What are bank days?

- Days to turn in fundraising money
- NOT mandatory
- **THE ONLY DAYS WE WILL ACCEPT MONEY**
- Drop off in the box in the library, in a **labeled envelope**
- **Checks only!**
- Dates will be on the timeline

